



**The Corporation of the City of Brantford
Engineering Services Department**

requires

Construction Inspector

Job ID# 2283

Situated on the picturesque Grand River, the City of Brantford is a rapidly growing community of over 100,000 residents, located in the heart of Southern Ontario with direct access to Hwy. 403 and is in close proximity to the GTHA, Waterloo and Niagara regions. As a single-tier municipality, Brantford is responsible for the full spectrum of municipal service areas. We invite you to join our #TeamBrantford corporate culture with many progressive initiatives, including our hybrid work environment. The City is committed to the professional development of our staff and invite you to come, grow with us!

Reporting to the Supervisor of Construction, the Construction Inspector is responsible for the inspection of City Capital Construction projects as well as Development projects as required. The Construction Inspector will work closely with the Contract Administrator assigned to each Capital Construction Project, ensuring that construction conforms to City Specifications and Standard Drawings, and Provincial and Federal regulations.

The Construction Inspector provides a wide range of duties and responsibilities, including:

- Responsible to ensure that all Contractors adhere to City Specifications and Standard Drawings, document all construction activities in a daily diary, record quantities and measurements for all road and underground services.
- Review construction plans and contract documents, providing comments and recommendations on constructability and document accuracy.
- Assist with the development of City construction guidelines, standards, and specifications in consultation with technical staff.
- Observe and ensure compliance with the Occupational Health and Safety Act and the City's Health & Safety Policies on construction sites.
- Complete all forms and red line drawings for "As-Construction" drawings in a timely manner.
- Liaise with residents and businesses on construction or development projects.
- Participate in meetings with the public, stakeholders, and the City including pre-construction meetings, biweekly site meetings, and negotiation meetings.
- Complete weekly sketches of the infrastructure revisions on projects for record keeping purposes.
- Complete final inspections on all projects and report on any remaining deficiencies.
- Complete other duties as assigned.
- The Construction Inspector may be required to work extended hours during the construction season.

QUALIFICATIONS

- Possess a two (2) year community college diploma in either Civil Engineering or Construction Management.
- Possess a C.Tech designation or be able to obtain designation within a one-year timeframe.
- Minimum of three (3) years previous experience in construction inspection.
- Comprehensive understanding and technical knowledge of installation methods of municipal infrastructure including watermains, sanitary and storm sewers, and roads.

- Possess a Ministry of the Environment, Parks and Conservation (MECP) Wastewater Collection Operator-in-Training (OIT) Certificate. Preference will be given to candidates with higher levels of certification. The successful candidate must achieve full certification as a Level 1 Wastewater Collection Operator within four (4) years of the hire date.
- Good working knowledge of the Occupational Health and Safety Act, the Ontario Provincial Standard Specifications and Drawings (OPSSs and OPSDs), Work Zone Safety and all other applicable legislation and specifications.
- Possess a valid Class-G driver's license in good standing during the course of employment, with access to a reliable personal vehicle.
- Strong project management skills, with the ability to manage multiple and changing demands and priorities.
- Excellent communication skills including verbal, written, listening and interpersonal skills are essential for dealing with the Public, Contractors, Consultants and City Staff.
- Experience working with computer applications including MS Word, Excel, Outlook, G.I.S. systems, and Work Order Management systems.
- Strong conflict resolution skills are required.

WAGE/SALARY RANGE: \$41.67 to \$44.33 per hour (based on a 35-hour work week) plus benefits.

To apply on-line, please visit the City of Brantford website at <https://brantford.ca/careers> and click on **Current Opportunities**.

Closing date for applications: **Thursday, July 31, 2025, at 4:30 p.m.**

Information gathered relative to this position will only be used for candidate selection.

We thank each applicant for taking the time and effort to submit your resume, however, only candidates to be interviewed will be contacted.

Our organization is committed to promoting the independence, dignity, integration, and equality of opportunity of persons with disabilities by ensuring the accessibility of our facilities and services. Accommodations are available for all parts of the recruitment and selection process. Applicants need to make their required accommodations known in advance.